

Accessibility Action Plan
FBEC 2018-2021

Aim: To increase the extent to which disabled pupils can participate in the school's curriculum				
Targets	Strategies	Timescale	Responsibilities	Success Criteria
To liaise with primary school providers and other relevant agencies for the new intake of Year 7 students each year	To identify students who may need adapted or additional provision	September of Year 6 onwards	SEND and Pastoral Team	Additional transition is planned and provided as required Provisions is set in place as soon as is possible for new student
To liaise with secondary school providers and other relevant agencies for any mid-year student transfers	To identify students who may need adapted or additional provision	Ongoing as need arises	SEND and Pastoral Team	Provisions is set in place as soon as is possible for new student
To review school policies to ensure that they continue to reflect inclusive practice and procedure	To comply with current equality legislation	Review dates per policy	SLT & Governors	All policies clearly reflect inclusive practice and procedure and are appropriately updated to reflect any changes in legislation in a timely manner
To establish and maintain close liaison with parents/ carers	To ensure collaboration and efficient information sharing between school and families	Ongoing	All school staff	Clear collaborative working approaches are in place, including meetings, Team Around the Family, risk assessments, provision reviews etc.

To establish and maintain close liaison with outside agencies	To ensure collaboration and efficient information sharing between school and other agencies	Ongoing	SEND and Pastoral Team All school staff External colleagues	Clear collaborative working approaches are in place, including meetings, Team Around the Family, risk assessments, provision reviews etc.
To include students with disabilities, medical condition or other access needs as fully as possible in extra-curricular activities as well as the school curriculum	Medical plans, risk assessments, access plans etc. are individualised as required. Training needs are met and implemented, including emergency and evacuation procedures	Ongoing	SEND & Pastoral Team All school staff School Nurse Other external colleagues including visit providers	Appropriate considerations and reasonable adjustments are evidenced

Aim: improve the physical environment of the school for the purpose of increasing the extent to which pupils with a disability are able to take advantage of education and benefits, facilities and services provided or offered by Ferryhill Business and Enterprise College			
Targets	Strategies	Timescale	Desired Outcome
Accessible car park	<p>A reserved bay is to be maintained and available to eligible users.</p> <p>5 mph speed limit in place.</p> <p>Minimal car access to site by parents/carers.</p> <p>Surplus parking can be made available adjacent to tennis courts at side of building for large events as required.</p>	Ongoing	Sufficient disabled parking

Accessible toilets	To provide access to unisex toilet for disabled pupils and staff across the site.	September 2010	Disabled staff, children and visitors have access to toilet and washroom facilities.
Ensure access to reception area to all.	Maintain clear and unobstructed access to reception for all. Secure entry building entry system ensures entry for wheelchair users.	Complete – Wheelchairs are easily accessible through main door and have full access to reception desk September 2004	Disabled parents, carers and visitors feel more welcome.
Improve signage and external access for visually impaired staff, pupils and visitors	New signage where any evidence or worn or difficult to read signage occurs.	Ongoing	Visually impaired people feel safe around the School.
Ensure all disabled pupils can be maintained safely within identified refuge zones inside the building and evacuated safely if necessary.	Put in place Personal Emergency Evacuation Plans (PEEP) for staff and pupils with difficulties.	As and when required	All disabled staff and pupils working alongside are safe in the event of a fire.
Ensure adequate lighting levels for all pupils who have visual impairment or are affected by sensory overload.	The school and individual spaces are adequately lit at night and during the day, if required. The Chartered Institute of Building Services minimum lighting level of 100 lux for general toilet areas (200 lux for wheelchair-accessible toilets) are met.	Ongoing	Visually impaired people feel safe around the School.

<p>Ensure accessibility of access to IT equipment.</p>	<p>SENCO liaises with DCC specialists with regard to visual impaired and hearing impaired pupils.</p> <p>Appropriate equipment, aids and adaptations purchased as needed.</p>	<p>Ongoing and as required</p>	<p>Hardware and software to meet the individual needs of pupils as appropriate.</p>
<p>Ensure hearing equipment in classrooms to support hearing impaired.</p>	<p>Seek support from LA hearing impairment team on the appropriate equipment.</p>	<p>As and when needed</p>	<p>All pupils identified as needing support will have access to the equipment.</p>
<p>Ensure that all areas of the School building are accessible for all pupils and adults and continue to improve the access of the physical environment for all.</p>	<p>School leaders to audit accessibility of the School buildings and grounds report finding to Governors as required.</p> <p>SENCO liaises with outside agencies e.g. Occupation Therapy to ensure individual pupil access needs are being met.</p>	<p>Ongoing</p>	<p>Ensuring accessibility for all</p>
<p>To ensure any future new build projects are physically accessible to all.</p>	<p>Finance Director / Headteacher will ensure compliance with building regulation accessibility.</p>	<p>As and when required</p>	<p>Reviewed as new projects are planned.</p>

Aim: improve the delivery of information disabled pupils, staff, parents/carers and other members of the school community, which is readily accessible to those who are not disabled

Target	Strategies	Timescale	Responsibilities	Success Criteria
To enable improved access to written information for students, parents/carers and other visitors	Create and offer information in alternative formats	Ongoing	SLT ICT technicians SEND and Pastoral Team	Appropriate considerations and reasonable adjustments are evidenced
Ensure that reasonable adjustments are made for parents/carers/visitors with a disability, medical condition or other access need so as they can fully support a child's education	Access requirements are planned and considered with reasonable adjustments being made where possible. Support is requested from outside agencies if necessary	Ongoing	SLT SEND & Pastoral Team All staff External Colleagues	Appropriate considerations and reasonable adjustments are evidenced with parents/carers/visitors able to fully support a child's education